# AGENDA

**ASHRAE Technical Committee 1.2 – Instruments and Measurements**  
**2020 Winter Meeting, Orlando**

## Main Committee Meeting:

- **Date:** Tuesday, February 4, 2020  
- **Time:** 1:00 PM – 3:30 PM  
- **Place:** Hilton Orlando, L, Lake Concord B

---

<table>
<thead>
<tr>
<th>Voting Members/Positions (Term Ends)</th>
<th>Corresponding Members</th>
<th>Liaisons/Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Victor Cincola, Chair (2021)</td>
<td>Brandon Kelley, Vice Chair (2021)</td>
<td>Jay Kohler, TAC Chairman</td>
</tr>
<tr>
<td>Jim Douglas, Secretary/Standards (2022)</td>
<td>Erik S. Anderson</td>
<td>Dr. Ahmed Kashef, Research Liaison</td>
</tr>
<tr>
<td>Frank Spevack, Research (2023)</td>
<td>Leonard A Damiano</td>
<td>Craig Wray, Standards Liaison</td>
</tr>
<tr>
<td>Craig Bradshaw, Web, NQ (2020)</td>
<td>Paul Grinberg</td>
<td>Steven Hammerling, Staff Liaison (MORTS)</td>
</tr>
<tr>
<td>John Neel (2020)</td>
<td>Rick M Heiden</td>
<td></td>
</tr>
<tr>
<td>Huojun Yang (2020)</td>
<td>Brandon Kelley</td>
<td></td>
</tr>
<tr>
<td>Lloyd Le (2021)</td>
<td>Samuel Leggett</td>
<td></td>
</tr>
<tr>
<td>Hongmei Liang (2021)</td>
<td>Margaret M Mathison</td>
<td></td>
</tr>
<tr>
<td>Connor Hayes (2022)</td>
<td>Mike Wegenka</td>
<td></td>
</tr>
<tr>
<td>Robert Moss (2023)</td>
<td>Daniel Ortman</td>
<td></td>
</tr>
</tbody>
</table>

**Total Voting Members = 10 + 1 NQ**  
**Required Quorum = 6**

---

A detailed list of attendees and their positions along with their terms ends, along with corresponding members, and liaisons or others involved in the committee activities. This ensures a clear and structured representation of the committee's composition and responsibilities. The AGENDA also sets the stage for the main meeting, specifying the date, time, and location in an accessible format. The table format aids in organizing this information clearly, making it easy for participants to follow along and contribute to discussions as needed.
I. Call to order/introductions/establish quorum – Victor Cincola

II. Review of agenda – Victor Cincola

III. Review and approval of Kansas City 2019 annual meeting minutes – Victor Cincola

IV. Liaison reports – Any liaisons present

V. Report from TC/TG Chair’s Breakfast meeting – Victor Cincola & Brandon Kelley

VI. Standards Subcommittee Chair’s report – Jim Douglas

VII. Handbook Subcommittee Chair’s report – Terry Beck

VIII. Research Subcommittee Chair’s report – Frank Spevak
   A. Report from Research Chair’s Breakfast meeting
   B. Current Research
   C. Research Plan - Other possible research topics

IX. Programs Subcommittee – Steve Idem
   A. Seminar Presentations
   B. Conference Papers
   C. New program ideas – Open discussion

X. Membership – Victor Cincola
   A. Voting members changing status
   B. Leadership changes
   C. Corresponding and Provisional Corresponding Members
      1. Welcome to new PCMs

XI. Website Status Report – Craig Bradshaw

XII. New/Unfinished Business

XIII. Adjourn